

The completion and submission of your Visit Arrangement Form is vital to ensure that we can make appropriate moderation arrangements for your centre; please provide as much relevant detail as possible when completing this form.

Please return this form **as soon as you can** and **no later than 21 February** to:

Assessor Deployment (GCSE Physical Education)

OCR

Progress House

Westwood Way

Coventry CV4 8JQ

Centre name: Centre number:

Centre address:

Contact name: School tel number:

Fax number: School email address:

Please also supply as many non-school contact details as possible to enable the moderator to contact you easily.

Home tel number: Mobile number:

Home email address:

Please tick the units you are entering candidates for in **this series only**:

B452 only	<input type="checkbox"/>
B454 only	<input type="checkbox"/>
Both B452 and B454	<input type="checkbox"/>

The visiting moderation period will be between **15 March** and **15 May**. Please indicate here any dates which would **not be possible** for your Centre to be moderated on:

Please outline the facilities that are available at your Centre:

Please list the names of Centres which you have been clustered with previously:

I certify that all of the activities which candidates will be assessed against in this series have been declared on this form. I certify that any activities/roles not listed in the J586/J086 specifications which candidates will be assessed against in this series have been indicated on this form and that the use of these activities/roles has been permitted by OCR for use in this series for this Centre. I accept that where an activity has not been included on this form (due to accidental omission or a candidate entering the specification late) but subsequently is entered against, the mark(s) for this activity will only be accepted where supported by filmed evidence, which must be made available to the moderator or OCR on request.

Name of Head of Physical Education:

Signature:

Date:

If you would be interested in becoming a GCSE PE moderator or examiner you can find out more information and apply at www.ocr.org.uk/assessors/becoming/

Activity profiles	Number of candidates assessed in each activity			Number of candidates assessed in each activity	
	Males	Females		Males	Females
Invasion games					
Association Football			Ice Hockey		
Basketball			Lacrosse		
Gaelic Football			Netball		
Goalball			Roller Hockey		
Handball			Rugby League		
Hockey			Rugby Union		
Hurling			Water Polo		
Striking games					
Cricket			Softball		
Rounders					
Net, Wall and Target games					
Archery			Squash		
Badminton			Table Tennis		
Eton Fives			Tennis		
Golf			Volleyball		
Racketball					
Gymnastic activities					
Figure Skating			Rhythmic Gymnastics		
Gymnastics			Trampolining		
Combat activities					
Boxing			Karate		
Fencing			Tae Kwon Do		
Judo					
Dance activities					
Required Response Dance			Contemporary Dance		
			Aerobics		
Athletic activities					
Cross Country Running			Rowing		
Cycling			Track and Field		
Resistance Training					
Outdoor and Adventurous activities					
Canoeing/ Kayaking			Sailing		
Hill Walking and Campcraft			Skiing		
			Snowboarding		
Horse Riding			Surfing		
Mountain Biking			Rock Climbing		
Orienteering			Wind Surfing		
Swimming activities					
Life Saving			Swimming		
Personal Survival					

Coaching/Leading and Officiating activities						
Coaching/Leading			Officiating			
Name all activities Candidates are being assessed in as a coach/leader and/or official in: <i>Example: 2 x boxing coach, 4 x netball official, 1 x orienteering leader</i>						
Special activities/roles (permission must have been granted by OCR for use in this series)						
<i>Example: cycling official</i>	3	2				

Instructions

The purpose of the VAF is to provide your moderator with an overview of your practical assessments to enable them to plan the moderation of your centre appropriately, as well as contact details for your PE department to enable them to communicate with you as easily as possible.

- Please indicate **ALL** of the activities that candidates from your Centre will be assessed in;
- You must include in the numbers for each activity everyone assessed in the activity, regardless of whether it may or may not be one of their final, submitted marks;
- From 2011/12 onwards, **FINAL** marks are to be submitted to the moderator on the following deadlines:
 - **15 March** for the majority of marks
 - **1 May** for 'seasonal' activities **and** Analysing Lifestyle and Analysing Performance
- The 'seasonal' activities are:
 - Cricket
 - Hill Walking and Campcraft
 - Rock Climbing
 - Rounders
 - Skiing
 - Snowboarding
 - Softball
 - Tennis
 - Track and Field athletics
- **ALL** candidate marks in activities other than those listed above must be sent to the moderator by 15 March, prior to moderation.
- **ALL** candidate marks in seasonal activities must be accompanied by filmed evidence if submitted for the later deadline of 1 May.
- **You must retain a sample of filmed evidence (top, middle and bottom mark) for every activity assessed at your centre** regardless of whether it is assessed on site or off site, as per the guidance in the Specification and Guide to Controlled Assessment.
- Please ensure that you are using the most up to date documents and support materials for OCR GCSE Physical Education, available on the OCR website at:
<http://www.ocr.org.uk/qualifications/type/gcse/blt/pe/documents/index.html>