

**Design & Technology: Product Design**

**OCR GCSE J305 and GCSE Short Course J045 Unit A552  
 Designing and Making Innovation Challenge**

**Visit Arrangement Form**

Please supply details of your centre. **Please also supply as many non-school contact details as possible to allow the assessor to contact you easily.** This form must be returned to the address below for January series **no later than 1<sup>st</sup> January**. For June series **no later than 1<sup>st</sup> April**. You may or may not be visited on the day(s) you are running the challenge.

Centre Name:  Centre Number:

Centre Address:

Contact Name:  School tel number:

School email address:  Fax number:

Home tel:  Mobile number:

Home email:

Number of Candidates	Date of 1 <sup>st</sup> session	Actual timings of 1 <sup>st</sup> session:		Date of 2 <sup>nd</sup> session	Actual timings of 2 <sup>nd</sup> session:	
		Start	Finish		Start	Finish

Please copy this sheet if more space is needed

If your centre is part of a consortium, please let us know here:  Candidates from the following centre(s) will be examined at our centre:

Our candidates will be examined at centre:  We have joint teaching arrangements with the following centre(s):

Name of the Head of D&T:   
 Signature:

Please return this form to Assessor Deployment (D&T) at OCR, Progress House, Westwood Way, Coventry CV4 8JQ as soon as possible. It must arrive no later than the 1<sup>st</sup> January (for Jan series) or 1<sup>st</sup> April (for June series) .